



STOP THE JOB POLICY

The Health, Safety, and Welfare of people and the protection of the environment are of paramount importance to Briggs.

Our vision is **NO HARM TO PEOPLE, NO HARM TO THE ENVIRONMENT.**

This policy is to be used in conjunction with the Take Five Dynamic Risk Assessment.

It is the responsibility and a right of all employees and contractors, regardless of rank or role, to **STOP the JOB** if they believe there is imminent danger to themselves, others, or the environment.

This may include situations where:

- The activity has not been fully risk assessed.
- A task requiring a permit to work has not been issued or not followed.
- The controls identified in the risk assessment have not been correctly implemented or considered ineffective.
- Personnel have not been suitably briefed, or do not understand how to complete the activity safely.
- The conduct of personnel falls below company standards and safety expectations.
- Personnel are not authorised, competent, or in a fit condition to complete the task.
- Personnel are positioned in the line of fire and at risk if immediate action is not taken.
- Work is being performed in an unsafe manner or by taking unnecessary risks to get the job done.
- Working conditions have changed sufficiently to deem a reassessment necessary.

The Stop the Job policy will be implemented without fear of reprisal and is completely supported by every director, and senior managers working across all sites.

Do not to rely on others to act. If you see something you know is incorrect, or you believe to be unsafe, you must take action to STOP the JOB. When you invoke the STOP the JOB policy, you must report the circumstances to your line manager/Briggs sponsor. Management shall investigate the circumstances and ensure it is reported in Assure.

Work should resume only when the situation has been rectified and the risks minimised to a level that is as low as reasonably practicable.

This policy will be communicated to all staff, and relevant parties and it will be reviewed on an annual basis.

Collieson Briggs
Managing Director
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