



STOP THE JOB POLICY

The health, safety and welfare of all employees, as well as the protection of the environment, are of paramount importance to Briggs Marine and Environmental Services (Briggs).

It is a right and a responsibility of all employees and contractors, regardless of rank or role, to **Stop the Job** if they believe there is imminent danger to themselves, others or the environment.

This may include situations where:

- The activity has not been fully risk assessed
- A task requiring a permit to work has not been issued or followed
- The controls identified in the risk assessment have not been correctly implemented or are considered ineffective
- Personnel have not been suitably briefed or do not understand how to complete the activity safely
- The conduct of personnel falls below company standards and safety expectations
- Personnel are not authorised, competent or in a fit condition to complete the task
- Personnel are positioned in the line of fire and at risk if immediate action is not taken
- Work is being performed in an unsafe manner or unnecessary risks are being taken
- Working conditions have changed sufficiently to deem a reassessment necessary

The Stop the Job policy will be implemented without fear of reprisal and is wholeheartedly supported by every director, as well as the senior managers working across all sites. It is to be used in conjunction with the Take Five Dynamic Risk Assessment.

Employees should not rely on others to act. If a team member sees something that they know is incorrect, or believe to be unsafe, they must act and Stop the Job. When they do this, they must then report the circumstances to their line manager or Briggs sponsor. Management will then investigate the circumstances and ensure it is reported in Assure.

Work should resume only when the situation has been rectified and the risks minimised to a level that is as low as reasonably practicable.

This policy will be communicated to all members of staff and relevant parties and it will be reviewed on an annual basis.

Collieson Briggs
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